Additional notes for filling in the Learning Agreement
for Erasmus+ Student Mobility

Please read these notes in connection with the End notes in Annex 2; the final page of the Learning Agreement.

2)
- Bachelor = first cycle
- Master = second cycle
- Ph.d. = third cycle

3)
Find the subject area code in the e-mail you received from the International Office: 'Application for exchange..' – and use the link in note 3 of the annex to convert to the new codes.
After following the link, click the 'HELP' button which will fold out an instruction on how to use the conversion tool.
You write the old code in the "Find a code" field – and the (list of) new codes will drop down, showing the old codes in brackets. Choose the most appropriate for describing the degree you are studying for.

6)
Table A:
- 'Component = course. If you take more courses, additional fields can be added with the 'tab' key.

Table B:
   -   List the courses from SDU that you will replace with the courses taken abroad.
   -   If you study a degree at SDU that has a 'mobility window', where you can take any courses you like without restriction, you just need to write eg. 'Mobility Window of 30 ects'.

7)
Language competence of the student:
   -   If you are going to follow courses in English: To be admitted to university studies in Denmark, students must have English B from 'Gymnasiet' / highschool, and this is equivalent to C1 of the Common European Framework (CEFR). So you can mark C1.
   -   If you are going to follow courses in other languages than English, use the link in End note 7 to the self-assessment guide which you can use to determine your level.

8)
- Responsible academic is typically the head of your Academic Study Board.
- To find out who this is -and how to find your Academic Study Board that should also approve your Learning Agreement, go to the SDU web-site and choose:
- 'Current Students'
- ' Your Programme.
- choose the relevant programme from the bachelor or master-list
- choose'Academic Study Board'
- find the relevant person and the necessary contact details