

Fact sheet - study progress reform

A new common code of practice has been adopted, which applies for all students in bachelor, profession bachelor and master's studies at SDU. Depending on your time of registration different interim arrangements can apply.

- Registration to subject and exams
- Study activity (pass requirement)
- Latest completion of bachelor and master's programmes (time limits)
- Leave of absence

Registration for subjects and exams - no longer compulsory registration

Teaching

- At SDU, there is no longer a general requirement for compulsory registration to subjects and exams in a certain number of ECTS points per study year.
- The student is responsible for registering for class. Registration takes place for all students between the 20th and 30th of May/November via Student Self-service portal.
- Registration for class is equal to registration for the first exam attempt in those exams that are associated with the subject.
- You are bound by your registration after the enrollment period has ended. This also applies to registration for the exam.
- The students can change an elective course for another elective course up to three weeks after the start of the semester, if the curriculum allows this.
- Students will be registered from a central class in the following cases:
 - ❖ First semester of bachelor programmes.
 - or
 - ❖ The entire first study year of undergraduate programmes if the faculty so decides.
 - ❖ The thesis, which a faculty can decide must be registered after the student has passed a minimum of 40 ECTS.
- It is possible to receive dispensation for additional rules if extraordinary conditions exist

Exams

- If you do not want to participate in the exam, then you use an exam attempt.
- The student must register for the re-exam (2nd and 3rd exam attempts). You have the right to participate in the re-exam if you have not passed the first exam attempt. Absence also gives access to the re-exam.
- There is compulsory registration for exams in subjects when these are offered for the last time.

Study activity - requirement to pass a subject

- Applies for all students registered from 1 September 2015
- Bachelor-, profession bachelor- and master students must pass 45 ECTS per study year.
- It is possible to deviate from the study activity requirements if there are extraordinary circumstances.
- The study activity requirement is an accumulated study activity requirement. It is implemented as follows (BA and KA):
 - ❖ After the 1st study year: Notice is sent out to those students who have not passed 45 ECTS.
 - ❖ After the 2nd study year: After the 1st study year students who have been given notice and who do not have the ability to change the requirement after the 1st study year are discharged. Notice is sent out to those students who have not passed 90 ECTS.
 - ❖ After the 3rd study year: After the 2nd study year students who have been given notice and who do not have the ability to change the requirement after the 2nd study year are discharged. Notice is sent out to those students who have not passed a total of 135 ECTS.

- ❖ According to what time limited rules apply, the students will then be discharged cf. these rules (see more under time limits).
- Especially for profession bachelor students
 - ❖ Notice is sent out to those students who have not passed a total of 157.5 ECTS after 3 ½ years.

Latest completion of bachelor and master's programmes - Time limits

- Bachelor students
 - ❖ Enrolled 1 September 2015 or later: standard time limit + 1 year
- Transitional rules for old bachelor students
 - ❖ Enrolled 1 February 2015: 28 February 2019
 - ❖ Enrolled **before** 1 February 2015: 31 August 2018
- Graduate students
 - ❖ 2 year course of study: Enrolled 1 September 2015 or later: standard time limit + ½ year
 - ❖ 3 year course of study: Enrolled 1 September 2015 or later: standard time limit + 1 year
- Transitional rules for old graduate students enrolled **before** 1 September 2015
 - ❖ 2 year Master's programme must be completed no later than 28 February 2018.
 - ❖ 2.5 year Master's programme must be completed no later than 31 August 2018.
 - ❖ 3 year Master's programme must be completed no later than 28 February 2019.

New rules for leave of absence

- Students at SDU can be granted leave of absence in the future if this is due to:
 - ❖ birth/adoption, compulsory military service/UN service, cf. the centrally established rules.
 - ❖ in participation in the pre-graduate research course of study (pre-graduate research leave) in the Faculty of Health Sciences.
 - ❖ that the student is an elite athlete
 - ❖ that the student is an entrepreneur
 - ❖ that the student is a chairman in an organisation under the Danish Youth Council (DUF)
 - ❖ that extraordinary conditions exist
- Length of leave of absence:
 - ❖ Leave of absence can be granted for up to one semester at a time.
 - ❖ On courses of study with a quarterly structure, leave of absence can be granted for up to two quarters at a time.
 - ❖ If the leave of absence is due to birth/adoption, compulsory military service/UN service or in a pre-graduate research leave, then up to 12 months leave of absence can be granted.
- The new leave of absence rules enter into force per 11 May 2016
- Leave of absence granted before the 11 May 2016 will not be cancelled