

How to apply for an exchange place

Applying for an exchange place involves four steps:

- Step 1**  Identify which places are available to your study program in the portal  [jump to section](#)
- Step 2**  Check the universities' course offers  [jump to section](#)
- Step 3**  Register in our system, Mobility-Online  [jump to section](#)
- Step 4**  Log into your application, complete the tasks, and submit!  [jump to section](#)

In this guide, you will find instructions on each step 

Step 1 📌 Identify which places are available to your study program in the portal

Open the [exchange destination portal](#) 🚀

Need help getting started?

Follow our [step-by-step application guide](#) for detailed instructions. Find information about the application process, course approval, nominations and practical preparations at [MISOU.de/StudyAbroad](#).

Preselection

Academic year	Semester
<-- Please select --> ✖	<-- Select all -->
This is a mandatory field, please make a selection.	
Program	Study programme
<-- Please select -->	<-- Select all --> ✖
This is a mandatory field, please make a selection.	
Country	
<-- Select all -->	
Keyword	Start search

Map



Use the **Preselection**:

Only two are mandatory:

- 1) **Academic Year** (for going abroad) and
- 2) **Study Programme** (in English)

💡 What is **academic year**?

The academic year is listed as *autumn semester/spring semester*
e.g. academic year 2027/2028: Autumn semester 2027 and spring semester 2028.

Preselection

Academic year	Semester
<-- Please select --> ✖	<-- Select all -->
This is a mandatory field, please make a selection.	
Program	Study programme
<-- Please select -->	<-- Select all --> ✖
This is a mandatory field, please make a selection.	
Country	
<-- Select all -->	
Keyword	Start search

Step 1: Identify which places are available to your study program in the portal

💡 Unsure what your **study programme** is called in English?

Then visit MitSDU.dk/studieordning 🚀 / MitSDU.dk/curriculum 🚀 , choose your study programme, and click on your studieordning/curriculum. It will be listed at the top.



Studieordning for Bachelor (BA) i amerikanske studier

Studienævn for Amerikanske studier, Kulturstudier og Litteraturvidenskab
Uddannelsestitler:

- Bachelor (BA) i amerikanske studier
- Bachelor of Arts (BA) in American Studies



The Curriculum for Bachelor of Arts (BA) in American Studies

Studienævn for Amerikanske studier, Kulturstudier og Litteraturvidenskab
Programme titles:

- Bachelor (BA) i amerikanske studier
- Bachelor of Arts (BA) in American Studies



Check the results:

Click on  to see the agreement(s) with the university.

The number shows how many agreements SDU has with the university which your selected study programme can apply for.

Result

Show 10 entries

Search

+	Institution	Continent	Country	City	Agreements	
+	Åbo Academy University	Europe	Finland	Turku	 1	
+	Algoma University	North America	Canada	Sault Ste. Marie	 1	
+	Arctic University of Norway	Europe	Norway	Tromsø	 2	
+	Brunel University	Europe	United Kingdom	Uxbridge	 1	
+	Ca' Foscari University of Venice	Europe	Italy	Venezia	 1	
+	California State University, Monterey Bay	North America	United States of America	Seaside	 1	
+	Catholic University of Applied Sciences, Mainz	Europe	Germany	Mainz	 1	
+	Centennial College	North America	Canada		 1	
+	Chung-Ang University	Asia	South Korea	Seoul	 1	
+	Chuo University	Asia	Japan	Hachioji (Tokyo)	 1	

Showing 1 to 10 of 101 entries

Previous 1 2 3 4 5 ... 11 Next

Step 1: Identify which places are available to your study program in the portal

Click on  to read more about the individual agreement.

Agreements with partner institution Arctic University of Norway

Search							
Home institution	Partner institution	Host country	City	Study programme	Program	Status	
University of Southern Denmark (SDU)	Arctic University of Norway	Norway	Tromsø	BA in American Studies	Erasmus (SMS)	-	
University of Southern Denmark (SDU)	Arctic University of Norway	Norway	Tromsø	BA in American Studies	Erasmus (SMS)	-	
Showing 1 to 2 of 2 entries						Previous	1 Next
							

You can now see the agreement details, including...

... if it is an Erasmus or Overseas agreement

... which study programmes can apply

... the number of places available (both in total, and how many of the total places can be given to either bachelor or master students)

... comments, including the name of the agreement, which you might need for the application

 How **many different places** can you apply for?

You can select up to 5 different places (called “priorities”) in your application.
This means you can identify 5 different agreements and select each of them in your application.

Bilateral Agreement data 	
Type of person	Student
Type of application	Outgoing
Name of program	Erasmus (SMS) 
Academic year	2026/2027 2027/2028 2028/2029
Study programme	- BA in American Studies - BA in Audiologopedics - BA in Business, Language and Culture - English - BA in Business, Language and Culture - German
Total number	in total: 4
Number of spots 2027/2028	
in total: 4 	
First cycle/Bachelor/Undergraduate	4
Second cycle/Master/Postgraduate	4
Third cycle/Phd/Doctoral	0
Number of free and allocated study places	in total: 99,00 Allocated: 0,00 Free: 99,00 Months
Comment	In your application (under “Agreement”), choose: “All Faculties (Nordlys)” Nordlys. Grant from Erasmus+. Courses from Medicine not open to exchange students.

Step 2 📌 Check the universities' course offers

Why do you need to find courses for your application?

To ensure the agreement is a good fit for you and your study programme.

Which information do you need for the application?

When filling in the application, you will be asked to provide:

- ➔ The courses you find suitable (title of the course and credit load)
- ➔ The link to the website where you found the course offering

How do you find the course offer? and what should you be aware of?

Find our best advice right here 📌

💡 What **information do I need** for the application?

For the application, you will need the following for each agreement you wish to apply for:

- **Name of university**
- **Link** to the course offer
- **Course titles** and **credits load**
- **Name of agreement**, if your study programme can apply for more than one agreement with the same university. If this is the case, you'll find the name in the agreement's comments section.

Priority 1:

- **University of XXX**
- Name of agreement in application: "All faculties"
- Link to course offering:
www.UniversityofXXX.com/courses-for-incoming-exchange-students
- "Title of course 1", 5 ECTS
- "Title of course 2", 10 ECTS
- "Title of course 3", 10 ECTS
- "Title of course 4", 5 ECTS

💡 How do you find the **course offerings**?

Our best advice is to search for *incoming exchange* and/or *fact sheet* + *university name*

This will usually take you to the university's website for incoming exchange students, where you can read more about the courses offered for exchange students.

On the university's website, look for keywords such as...

- ... exchange student
- ... incoming students from partner universities
- ... international non-degree student



💡 I found the course offering! What should I **be aware of**?

Be aware of...

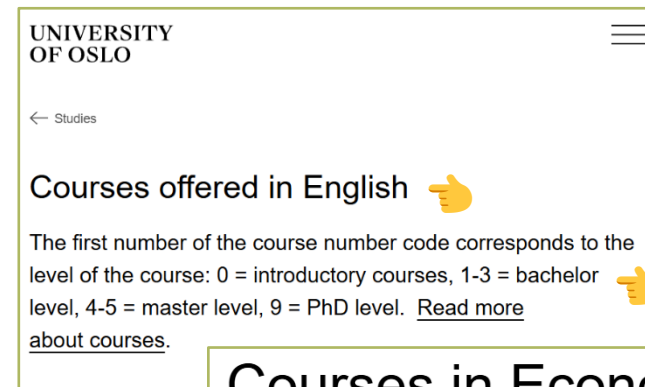
➔ **academic level**: find bachelor/undergraduate-level courses if you are a bachelor student, and master/graduate-level courses if you are a master-level student

➔ **semesters**: are the courses offered in the autumn or spring semester? Does it fit with the semester you plan to study abroad?

➔ **language of instruction**: is it in local language or English?

➔ **availability to exchange students**: try to check if the courses are listed on a site for exchange students, to ensure they are available to you – use the keywords listed above 🙌

And **remember**: courses for the next academic year are probably not published yet. Use the course offered in this academic year as an indicator of what is possible: courses offered during the autumn semester this year will often be offered in the autumn semester next year too (and the same goes for the spring semester 😊)



💡 How **many courses** should I find?

In general, we expect you to do 30 ECTS while abroad – just like a regular semester at SDU.

It is always good if the university offers more than 30 ECTS of relevant courses, as this gives you more options in case a course is no longer available.

If you do not need or plan to complete 30 ECTS while abroad, please explain why in the comment section when you fill in the application.

💡 Are **credits** the same as **ECTS**?

It depends...

For **Erasmus** agreements, you can assume that credits are the same as ECTS (because ECTS = **E**uropean **C**redit **T**ransfer and **A**ccumulation **S**ystem).

If this is not the case, the university is usually pretty clear about what credits correspond to in ECTS.

For **overseas** agreements, you need to find out how credits equal ECTS:

- ➔ For some of our agreements, it is listed in the comments section.
- ➔ For others, you can find them in our list [Credits to ECTS](#) 🚀
- ➔ ... and if you can't find any information in neither the comments section nor the Credits to ECTS table? Then check the university's website or fact sheet – most universities usually have a conversion scale somewhere, which you can use as an indication.

Credits to ECTS table.xlsx

File View Tools Help

100%

Partner	Undergraduate	Graduate	Comments
Australia			
Deakin University	4 points = 30 ECTS	4 points = 30 ECTS	Full-time load: 4 Deakin points
Federation University Australia	60 credits = 30 ECTS	60 credits = 30 ECTS	
Griffith University	40 credits = 30 ECTS	40 credits = 30 ECTS	1 course is normally 10 credits
James Cook University	12 credits = 30 ECTS	12 credits = 30 ECTS	1 course is normally 3 credits
Murdoch University	12 credits = 30 ECTS	12 credits = 30 ECTS	

💡 How do I know if the **courses are relevant** for my study programme?

Good question! It depends on the courses you need during your exchange. Check out your [curriculum](#) 🚀 ([studieordning](#) 🚀) to see if you need to substitute **mandatory** or **elective** courses (or both).

If you need to substitute **mandatory** courses:

➔ Check the course description for the mandatory course: in it, you will find sections on aim and purpose, content and descriptions of the expected outcome.

This can help you in finding corresponding courses.

If you need to substitute **elective** courses:

➔ Look for courses that build on the knowledge you have already gained

➔ Look for courses that will give you knowledge on new topics within your academic field

➔ Check your curriculum and look into the description of your programme: this will give you an idea of the competences you are expected to have once you finish your degree. Find courses, that will help you achieve these competences

➔ Check out the elective offerings at SDU for your study: this can give you an idea of the kind of subject areas and topics to look for, as your study board has decided to offer these to your study programme

You can also contact the academic guidance at your study programme. You can find the contact information on your study's page at MitSDU.dk.

Short cuts: [MitSDU.dk/vejledning/muligheder](https://mit.sdu.dk/vejledning/muligheder) 🚀 /

[MitSDU.dk/counselling/services](https://mit.sdu.dk/counselling/services) 🚀

- ▶ Aim and purpose
- ▶ Content
- ▶ Description of outcome - Knowledge
- ▶ Description of outcome - Skills
- ▶ Description of outcome - Competences
- ▶ Literature



SDU 🚀

The Curriculum for Bachelor of Arts (BA) in American Studies

Studienavn for Amerikanske studier, Kulturstudier og Litteraturvidenskab
Programme titles:

- Bachelor (BA) i amerikanske studier
- Bachelor of Arts (BA) in American Studies

ECTS value: 180
Cities: Odense
Semesters: Autumnx

Effective date: 01-01-2020
Effective for students enrolled as of: 01-01-2020

Version: Approved -

▼ § 1 - Description of the Programme

- ▶ § 1.1 - Programme
- ▶ § 1.2 - Aim of Programme, including any professional profile and specialisations
- ▶ § 1.3 - Didactic, pedagogical basis and contact to research environment

Show



Course descriptions Autumn 2026

The course descriptions have been approved by the Study Board unless otherwise stated. Minor adjustments may occur until the beginning of the semester.

Step 3 📌 Register in our system, Mobility-Online

... And this is where we're at!

As we are implementing a new system, we are still in the stages of the final tweaking 🛠️

As soon as the registration form is all polished and ready, you will find the link on the portal – and this guide will be updated!

So, for now: stay tuned!

Step 4 📌 Log into your application, complete the tasks, and submit

... And the same goes for the completion of the application – we're almost ready to "go live" 😊

Don't worry – if you complete [step 1](#) 🚀 and [step 2](#) 🚀, the rest will be quickly completed 😊

... to be continued!