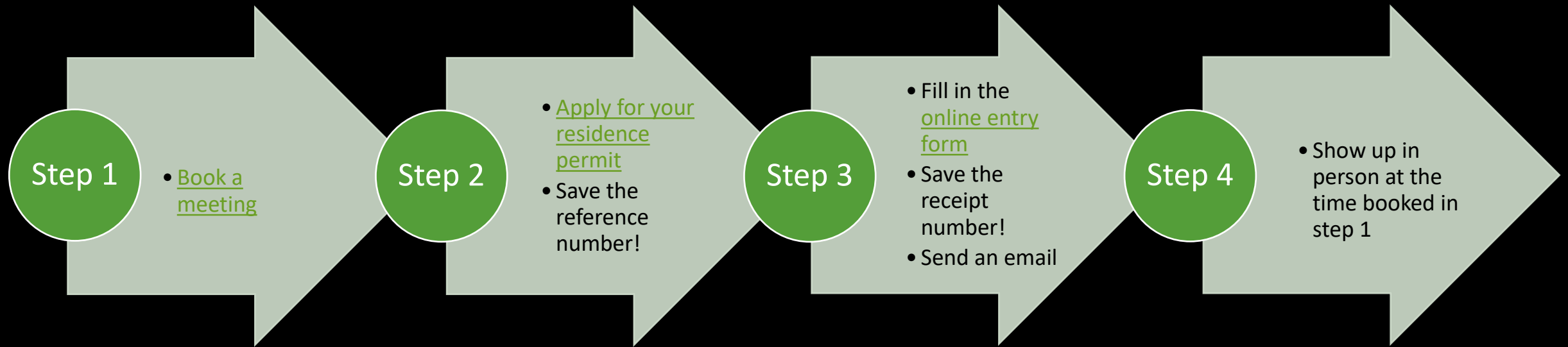


Apply for your residence permit, CPR number and doctor



Remember to bring your original passport/ID card + rental agreement to the meeting!

How to apply for your residence permit, civil registration number and your doctor:

Step 1: Book a timeslot for your meeting with the municipality and SIRI – special opening days for SDU students: 8 and 11 September:

- From 1 August and on, you can book a meeting with SIRI + Citizen Service (Borgerservice) via the link specifically offered for students in Sønderborg:

https://scandic.cleverq.de/public/sites/5/appointments/index.html?hash=34308c98d7&lang=en&service_id=55

Step 2: Apply for your residence permit:

- Fill in the online application form [here](#) (at latest 3 September).

The application form includes a page for self-declaration support. It is not necessary that you fill in this part, but to move on with your application, you must upload an empty document.

The certificate of enrollment is not necessary either, SDU has already provided SIRI with all needed information.

You must enclose your passport or ID card (both front and back side) to your application.

After you have finished your application, you receive a reference number. It is stated on the last page once you have sent your application. You need the number for step 4.

Step 3: Apply for your CPR-number, doctor (yellow card) and information about MitID and e-boks:

- Fill in the online entry form via the [webpage](#) (deadline: 3 September).
(If you are under 18 years, your parents must sign a consent form)

- You must upload following documents to the form:
 - Passport or personal ID certification
 - Civil status document if you are married/divorced/widowed.
 - A rental agreement or a written confirmation by the person whose residence you live at.

The application form includes a page for uploading your residence permit. It is not necessary that you fill in this part, but to move on with your application, you must upload an empty document.

- Important**, at the end of your application you are given a receipt number. You must send this number by email to: indrejser_sdu@sonderborg.dk (deadline: 3 September) – in the subject of your email, state: Registration SDU + date for your appointment.

Step 4: Show up for your meeting:

- Show up in person at SIRI + Citizen Service (Borgerservice) for your time slot booked under step 1.
Address: Borgen, Holger Drachmanns Plads 5, 2 floor.

Remember to bring your original passport/ID card + rental agreement + reference/receipt numbers!

Further information for new citizens

Check out the [information for new citizens in Sønderborg](#) and the page [Life in Denmark](#).