

Minutes

Subject	Meeting in the Study Board for Public Health	19 September 2025
Date/time of meeting	18 September 2025 at 14.00 – 16.00	
Location	Online via Teams. Members can access the meeting via the link in the invitation. Other interested parties may contact TKR to request access.	sn-fsv@health.sdu.dk T 6550 7565
Invited participants	<i>Members:</i> Lau Caspar Thygesen (LCT), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH, Charlotte Overgaard (CO), Ida Korsgaard Gervil (IKG), Sara Mojaza (SM), Aisha Al-Bayati (AAB), Carlota Balaguer Lladós (CBL) <i>Others and guests:</i> Terese Kjær Rasmussen (SN) – Study coordinator	
Regrets		
Agenda circulated for information to	Leena Eklund Karlson (LEK)	
Meeting Chair	Charlotte Overgaard	
Minutes prepared by	Terese Kjær Rasmussen	
Links to materials	Meeting materials, agenda, and minutes: SharePoint Applications: SAGA via Google Chrome, Edge or Firefox.	

1. Approval of the Agenda

Agenda can be found on [SharePoint](#).

2. Approval of latest minutes

Minutes from meeting in August is approved via written procedure.

3. Briefing subjects

a) Briefing by the Chair of the Study Board

b) Briefing by other members of the Board

Focus Meeting in Esbjerg: A focus meeting was held with Education Esbjerg, several study programs (including Public Health), and local employers. According to GBB, it was a positive event that provided an opportunity to promote the program and raise awareness about it.

Study Start in Odense: LCT reported on a positive study start in Odense (both BA and KA) and praised the social tutors for their great efforts. LCT highlighted as particularly positive that the social tutors also serve as academic tutors.

c) Briefings from the Study Coordinator

Election to the Study Board 2026: The election will take place in November 2025. Both academic staff (VIP) and students are up for election. Academic staff members are reminded to stand as candidates. If there are not enough candidates, the Election Office will be drawn randomly among all staff affiliated with the programme/institute, and participation may be mandatory.

The websites for students:

- <https://mitsdu.dk/en/valg>
- <https://sdunet.dk/en/stilop>

The website for VIP:

- <https://mitsdu.dk/valg>
- <https://mitsdu.dk/stilop>
- <https://mitsdu.dk/stemnu>

The Election Office will send a email to all eligible voters (academic staff and students) with information and instructions regarding the election. This email will be sent out when the election system opens for candidate nominations on Tuesday, 7 October.

Evaluations in autumn 2025: TKR has created evaluations for Autumn 2025. An overview of the courses is available in the attachments. All course responsables have been informed.

Nepal Stay from autumn 2026: We are required to create our own course description. This is merely a technical matter, which means that we must prepare our own version of the course description. TKR will just copy the course description presented to the Study Board at the meeting in August.

New Master's Thesis Rules: Students must have passed 60 ECTS before their master's thesis contract can be approved. Apart from awareness of this threshold for approval, there are no changes for the students on FSV and PH, as students already need to have passed 60 ECTS before registering. That is new is, that the Study Board cannot grant potential dispensation, as there is no legal authority to do so.

Registrations for Master's Electives in E25: New rules about deregistration (effective 1 September 2024) allow students to deregister until 21 September/21 February. This creates uncertainty about enrolment numbers at the time when decisions on establishing electives are made (early June). In E25, two electives risk having fewer than 12 registrations. This issue requires attention from the Study Board, departments, and the faculty.

Missing Examination Duration: The duration of the oral group examination in the course *Udvikling af strategier for forandring* was not included in the original course description. The course responsible has requested that the examination be set at "30 minutes per group, including grading and questions from the opponent group (5 minutes)". As it was a mistake and the course is already running. TKR has corrected the course description directly.

4. Quality assurance and development of education and teaching (§18, Subsection 4, No. 1)

Teaching Evaluations (Spring 2025)

Case presentation:

After the meeting on 18 August, the Study Board requested an action plan for the course *Sundhedsadfærd*, which had received a score of 3.77. The response rate for the evaluation was 26.3%. The Action plan has been submitted.

Attachments:

- The evaluation and action plans can be accessed via [Eval](#).

Action Points:

The Study Board reviews the evaluation assesses whether the action plan can be approved.

Case discussion:

Studienævnet bemærker den lave svarprocent og vurderer endvidere ikke, at det sidste handlepunkt vedr. forlængelse af eksamen er relevant på baggrund af denne evaluering.

Decision:

The action plan was approved. TKR will inform the course responsible about the Study Board's assessment and approval.

HEALTH's Education Strategy 2023 – Action Plan

Case presentation

About a year and a half ago, The Faculty of Health Science held a kickoff seminar which launched the work on the education strategy. Since then, there have been various rounds in which working groups, Study Boards, different councils, students, and "critical friends" have been able to provide comments and input to the strategy. The strategy has been written on the basis of this feedback as well as significant current trends such as the health reform and the Master's reform.

HEALTH's Education Strategy 2030 is now finalised, and the programmes must prepare an action plan as part of the work to realise the education strategy. LCT has prepared an action plan for the Bachelor and Master in Odense.

Attachments:

- Uddannelsesstrategien:
<https://sdunet.dk/en/enheder/fakulteter/sundhedsvidenskab/om-fakultetet/strategier/uddannelsesstrategi-2030>
- Uddannelse-handleplan-uddannelsesstrategi

Action Points:

The Study Board has the opportunity to provide input to the action plan. The Head of Studies will then finalise the action plan, which will subsequently be forwarded to Faculty Management.

Case discussion:

The Study Board was overall satisfied with the action plan and suggested the following possible additions:

- Collaboration with Education Esbjerg
- Possible organization of a career-oriented competition among students in Esbjerg
- Ongoing exploration of an agreement with *Social Syd* regarding involvement in teaching
- Study visits to municipalities as part of the courses *Implementering* and *Offentlig sundhedsforvaltning* on the bachelor's programme
- Inclusion of guest lectures from relevant industries and workplaces in the course *Introduktion til FSV* in the bachelor's programme

Decision

Members may submit additional comments to LCT no later than the morning of Friday, 19 September.

**4. Curriculum,
course
descriptions
(§18, Subsection
4, No. 2)**

New course description for Offentlig sundhedsforvaltning

Case presentation

The course responsible has requested several significant changes to the course. The changes include: 1) A revised exam format, adding an oral exam. The individual 48-hour assignment is retained. In addition, the exam will be internally assessed instead of externally. The external assessment (7 ECTS) will be moved to the course *Sundhedsadfærd* (8 ECTS). 2) An expansion and revisions of the course objectives and learning outcomes.

The rationale for the request for changes is a desire to address the increasing use of generative AI and to strengthen students' active participation in teaching. There is a wish to keep the written exam, as the course responsables assess that students will need to continue to develop their writing skills and theoretical understanding.

Attachments:

- Draft of new course description (Danish) (03.09.2025)

Action Points:

The Study Board discusses the requested changes and assesses whether they can be approved.

Case discussion:

The Study Board finds the focus on and inclusion of AI in the course relevant. However, the Study Board also finds that there are several ambiguities in the new learning objectives and exam format. The Study Board requests further clarification regarding:

- "Pensum" in relation to learning goals for the competences: MBH pointed out that the Study Board perceives a strong emphasis on "pensum" (syllabus) and requests a clearer explanation, as the term may be too narrow in relation to the intended skills and competencies. Normally, competency goals refer to broader skills.
- Unclear format of the oral exam: The Study Board is uncertain whether the students will be able to understand the objectives and focus of the oral exam. The Study Board requests further clarification including what the students are expected to be examined in. The Study Board also questioned the rationale for a group-based oral exam. While group examinations are considered to potentially increase participation, it was suggested to instead consider an individual oral exam — or at least provide a clear justification for the group format.
- ECTS weighting: Furthermore, the Study Board finds that the course responsible has not addressed the implications of the revised exam format and the associated ECTS weighting. It appears that the workload may increase without any adjustment of the ECTS credits. In this context, the possibility of introducing a shorter written exam was also mentioned.

MBH explained that the changes generally stem from the challenges of assessing written assignments in light of AI, but that the rationale behind the restructuring appears unclear.

Decision

TKR requests the course responsible to consider the Study Board's input and provide further clarification regarding the content and focus of the oral exam, the rationale for conducting it as a group exam, the consideration of ECTS weighting in light of the exam change, the inclusion of 'pensum' in relation to the competence-learning objectives.

**5. Other matters
(§18, Subsection
4, No. 5)**

Improvement and Quality Assurance of Pre-approvals ISA

Case presentation

TKR has encountered challenges regarding the pre-approvals of Individual Study Activities (ISA): Varying quality of project descriptions, unclear supervisor commitments, and administrative uncertainties.

Since pre-approvals need not be processed by the Study Board, TKR suggests that the procedure is aligned with that of master's thesis contracts and Internship agreements, meaning:

- 1) The student submits a form via SPOC.
- 2) The form is sent to the supervisor for approval
- 3) And then to the Head of Studies for final approval and Quality Assurance
- 4) After approval Study Coordinator receives the form for journalizing and (perhaps) Registry for final approval for the registration for the course.

The process does not need to be discussed by the Study Board. It will be discussed with the Heads of Study. But TKR would like input from the Study Board as to whether there should be a fixed or a flexible deadline.

Two options could therefore be considered:

1. Fixed deadline followed by deregistration of students who have not submitted a form for preapproval.
A strict deadline would be useful for follow-up purposes, for example 15 September or 1 November.
2. Flexible deadline, which is not strictly binding, but without the option of deregistration. Meaning that if the students does not submit before the exam – the student is registered as “absent”. In other programmes, deadlines are more flexible (e.g. “before the project begins” or “three months before the project begins”).

If the administration should be able to deregistered students due to failure to submit, this must be specified in the course description and approved by the Study Board, and a fixed deadline will be necessary.

Furthermore, TKR would like permission to add in the curriculum that it should not be possible to register for both the ISA on 2,5 and 5 ECTS.

Action Points:

The Study Board discusses the question about fixed or flexible deadline and deregistration. The Study Board decides if the addition to the curriculum can be accepted.

Decision

The study board prefers a flexible deadline - “before the project begins.” The study board will not introduce deregistration for students who do not submit a request for pre-approval. TKR will no longer send reminders. The study board also approved that students can only write one ISA. TKR will add the above deadline in the course description and on the website, as well as the limitation of only one ISA in the curriculum.

**6. Applications from
students (§ 18,
Subsection 4, no. 4)**

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>