

# Minutes

<b>Subject</b>	Meeting in the Study Board for Public Health	August 21, 2025
<b>Date/time of meeting</b>	August 18, 2025 at 14.00 – 16.00	
<b>Location</b>	Online via Teams. Members can access the meeting via the link in the invitation. Other interested parties may contact TKR to request access.	<a href="mailto:sn-fsv@health.sdu.dk">sn-fsv@health.sdu.dk</a> T 6550 7565
<b>Invited participants</b>	<i>Members:</i> Lau Caspar Thygesen (LCT), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH), Charlotte Overgaard (CO), Ida Korsgaard Gervil (IKG), Sara Mojaza (SM), Aisha Al-Bayati (AAB), Carlota Balaguer Lladós (CBL)  <i>Others and guests:</i> Leena Eklund Karlson (LEK) – Observer and substitute member Terese Kjær Rasmussen (SN) – Study coordinator	
<b>Regrets</b>		
<b>Agenda circulated for information to</b>	Leena Eklund Karlson (LEK)	
<b>Meeting Chair</b>	Charlotte Overgaard	
<b>Minutes prepared by</b>	Terese Kjær Rasmussen	
<b>Links to materials</b>	Meeting materials, agenda, and minutes: <a href="#">SharePoint</a> Applications: <a href="#">SAGA</a> via Google Chrome, Edge or Firefox.	

## 1. Welcome and constitution of the Study Board

### *Sagsfremstilling:*

Three new student representatives have entered the Study Board.

According to §16 of the Rules of Procedure: Following ordinary Study Board elections, the election of a Chair and Vice Chair must take place at the first meeting. The Chair is to be elected from among the academic staff members. The Vice Chair is to be elected among the students. If one of them resigns during the election period, a new election must be held for the remainder of the period. The election of the Chair and Vice Chair must be approved by the Dean.

### *Action Points:*

The student representatives appoint a new Vice-Chair.

### *Decision:*

The student representatives nominate IKG as Vice Chair.

## 2. Approval of the Agenda

Agenda can be found on [SharePoint](#).

## 3. Approval of latest minutes

Minutes from meeting in June is approved via written procedure.

## 4. Briefing subjects

a) Briefing by the Chair of the Study Board

b) Briefing by other members of the Board

Study start: The bachelor's programme will begin in late August with an increased intake compared to last year. Collaboration with the SUND Kommunikation continues regarding recruitment and marketing of the programme.

Letter to the Dean: A letter concerning issues with the bachelor's and Master's thesis defences has been sent to the Dean. No response has yet been received. LCT will notify the Study Board.

New 75 ECTS Master's Programme: Work on the new Master's programme in Esbjerg is ongoing, and GBB will later requests input for the development of the new 75 ECTS Master's, which is scheduled to begin in 2028, will follow.

c) Briefings from the Study Coordinator

### Status on the admission 2025 – BA and MA

*Bachelor:* Admission has been done through both the 1st and 2nd rounds of applications. 24 students were admitted in the 1st round and 6 in the 2nd round. In total, 30 students have been admitted.

*Master's (Odense):* 63 students were offered admission. 38 students have accepted the offer. 8 students with a legal claim of admission have been enrolled. Admissions only took place through the 1st round.

*Master's (Esbjerg):* 122 students were offered admission. 56 students have accepted the offer. 1 student with a legal claim of

admission has been enrolled. 43 students were admitted in the 1st round and 13 in the 2nd round.

Course description for Global Health Stay in Nepal: Elements in the course descriptions applicable to medical students has been removed. The course description applicable to students from other programs is attached to the meeting materials for information.

**5. Quality assurance and development of education and teaching (§18, Subsection 4, No. 1)**

**Teaching Evaluations (Spring 2025)**

*Case presentation:*

New evaluations have been received from the spring semester of 2025, 1st quarter. For courses with a score of 3.91 or higher, there is no requirement to prepare an action plan.

Evaluations from Spring 2025 with a score below 3.91:

- Sundhedsadfærd (3,77, 26,3%)

Evaluations from Autumn 2024 with a score above 3.91:

- Master's thesis (4,22, 28.8%)
- Epidemiologi (4,52, 70%)
- Bachelorprojekt (4,0, 21,7%)
- Praktik- og projektførløb (4,63, 53,3)

*Attachments:*

Evaluations and action plans can be accessed via [Eval](#).

*Action Points:*

The Study Board reviews evaluations with a score above 3.91 and assesses whether the action plans for evaluations scoring below 3.91 can be approved.

*Case discussion:*

LCT will follow up on the administrative comments in the BA-project evaluation to assess whether these are connected to the letter sent to the Dean.

The internship was noted positively. The new course coordinator has worked with the course, and the outcome appears positive.

*Decision:*

On behalf of the Study Board, TKR will request an action plan from the course responsible for Sundhedsadfærd.

**4. 4. Curriculum,  
course descriptions  
(§18, Subsection 4,  
No. 2)**

No matters to be discussed

**5. Other matters  
(§18, Subsection  
4, No. 5)**

**Requirement for internship supervisors (at the workplace)**

*Case presentation:*

Before the summer break, the study coordinator and the Study Management discussed a few enquiries from Master's students who wished to undertake an internship at a place of intern that could not provide a supervisor with at least a Master's degree. This is currently a requirement for the internship agreement. The Study Management is inclined to remove the requirement so that it is merely a recommendation rather than a formal condition.

*Action Points:*

The Study Board discusses the recommendation from the Study Management and provides input. It must be decided whether the potential change should apply to both Bachelor's and Master's programme.

*Case discussion*

The board discussed the advantages and disadvantages of the requirement. Several members expressed concerns, particularly regarding the master's internships, about the academic level and the relevance of the workplace. Internships should also help students establish relevant professional contacts, which might not be the case if the workplace does not hire employees with a master's degree. On the other hand, the internship may help to raise awareness of the master's programme. It was stressed that the work tasks of the internship still have to be assessed as relevant and at a high enough level. A proposal was made to relax requirements for bachelor's students but retain them for master's students.

*Decision:*

The requirement of a supervisor with a master's degree (at least) will no longer apply for the internship on the Bachelor. The requirement will be maintained for the internships on the Master. Follow-up will be conducted to assess whether this affects the quality of the internships. TKR will inform the Internship coordinator of the change and update the website.

**Meeting time for meeting in November**

*Case presentation:*

The Chair of the Study Board will not be able to attend the meeting on November 19, 2025.

*Action Points:*

The Study Board will decide whether it is possible to move the meeting to Monday, November 17, instead. If not, the meeting will be held on November 19 as planned.

*Decision:*

The meeting scheduled for 19 November will be maintained TKR will invite the Vice Chair to the pre-meeting.

**6. Applications from students (§ 18, Subsection 4, no. 4)**

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>