

Agenda

Subject	Meeting in the Study Board for Public Health	15 September 2025
Date/time of meeting	18 September 2025 at 14.00 – 16.00	
Location	Online via Teams. Members can access the meeting via the link in the invitation. Other interested parties may contact TKR to request access.	sn-fsv@health.sdu.dk T 6550 7565
Invited participants	<i>Members:</i> Lau Caspar Thygesen (LCT), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH), Charlotte Overgaard (CO), Ida Korsgaard Gervil (IKG), Sara Mojaza (SM), Aisha Al-Bayati (AAB), Carlota Balaguer Lladós (CBL) <i>Others and guests:</i> Terese Kjær Rasmussen (SN) – Study coordinator	
Regrets		
Agenda circulated for information to	Leena Eklund Karlson (LEK)	
Meeting Chair	Charlotte Overgaard	
Minutes prepared by	Terese Kjær Rasmussen	
Links to materials	Meeting materials, agenda, and minutes: SharePoint Applications: SAGA via Google Chrome, Edge or Firefox.	

1. Approval of the Agenda

Agenda can be found on [SharePoint](#).

2. Approval of latest minutes

Minutes from meeting in August is approved via written procedure.

3. Briefing subjects

- a) Briefing by the Chair of the Study Board
- b) Briefing by other members of the Board
- c) Briefings from the Study Coordinator

Election to the Study Board 2026: The election will take place in November 2025. Both academic staff (VIP) and students are up for election. Academic staff members are reminded to stand as candidates. If there are not enough candidates, the Election Office will be drawn randomly among all staff affiliated with the programme/institute, and participation may be mandatory.

Evaluations in autumn 2025: TKR has created evaluations for Autumn 2025. An overview of the courses is available in the attachments. All course responsables have been informed

Nepal Stay from autumn 2026: We are required to create our own course description. This is merely a technical matter, which means that we must prepare our own version of the course description. TKR will just copy the course description presented to the Study Board at the meeting in August.

New Master's Thesis Rules: Students must have passed 60 ECTS before their master's thesis contract can be approved. Apart from awareness of this threshold for approval, there are no changes for the students on FSV and PH, as students already need to have passed 60 ECTS before registering. That is new is, that the Study Board cannot grant potential dispensation, as there is no legal authority to do so.

Registrations for Master's Electives in E25: New rules about deregistration (effective 1 September 2024) allow students to deregister until 21 September/21 February. This creates uncertainty about enrolment numbers at the time when decisions on establishing electives are made (early June). In E25, two electives risk having fewer than 12 registrations. This issue requires attention from the Study Board, departments, and the faculty.

Quality assurance and development of education and teaching (§18, Subsection 4, No. 1)

Teaching Evaluations (Spring 2025)

Case presentation:

After the meeting on 18 August, the Study Board requested an action plan for the course *Sundhedsadfærd*, which had received a score of 3.77. The response rate for the evaluation was 26.3%. The Action plan has been submitted.

Attachments:

- The evaluation and action plans can be accessed via [Eval](#).

Action Points:

The Study Board reviews the evaluation assesses whether the action plan can be approved.

HEALTH's Education Strategy 2023 – Action Plan

Case presentation

About a year and a half ago, The Faculty of Health Science held a kickoff seminar which launched the work on the education strategy. Since then, there have been various rounds in which working groups, Study Boards, different councils, students, and “critical friends” have been able to provide comments and input to the strategy. The strategy has been written on the basis of this feedback as well as significant current trends such as the health reform and the Master's reform.

HEALTH's Education Strategy 2030 is now finalised, and the programmes must prepare an action plan as part of the work to realise the education strategy. LCT has prepared an action plan for the Bachelor and Master in Odense.

Attachments:

- Uddannelsesstrategien:
<https://sdunet.dk/en/enheder/fakulteter/sundhedsvidenskab/om-fakultetet/strategier/uddannelsesstrategi-2030>
- Uddannelse-handleplan-uddannelsesstrategi

Action Points:

The Study Board has the opportunity to provide input to the action plan. The Head of Studies will then finalise the action plan, which will subsequently be forwarded to Faculty Management.

4. Curriculum, course descriptions (§18, Subsection 4, No. 2)

New course description for Offentlig sundhedsforvaltning

Case presentation

The course responsible has requested several significant changes to the course. The changes include: 1) A revised exam format, adding an oral exam. The individual 48-hour assignment is retained. In addition, the exam will be internally assessed instead of externally. The external assessment (7 ECTS) will be moved to the course *Sundhedsadfærd* (8 ECTS). 2) An expansion and revisions of the course objectives and learning outcomes.

The rationale for the request for changes is a desire to address the increasing use of generative AI and to strengthen students' active participation in teaching. There is a wish to retain the written exam, as the course responsables assess that students will need to continue to develop their writing skills and theoretical understanding.

Attachments:

- Draft of new course description (Danish) (03.09.2025)

Action Points:

The Study Board discusses the requested changes and assesses whether they can be approved.

**5. Other matters
(§18, Subsection
4, No. 5)**

Improvement and Quality Assurance of Pre-approvals ISA

Case presentation

TKR has encountered challenges regarding the pre-approvals of Individual Study Activities (ISA): Varying quality of project descriptions, unclear supervisor commitments, and administrative uncertainties.

Since pre-approvals need not be processed by the Study Board, TKR suggests that the procedure is aligned with that of master's thesis contracts and Internship agreements, meaning:

- 1) The student submits a form via SPOC.
- 2) The form is sent to the supervisor for approval
- 3) And then to the Head of Studies for final approval and Quality Assurance
- 4) After approval Study Coordinator receives the form for journalizing and (perhaps) Registry for final approval for the registration for the course.

The process does not need to be discussed by the Study Board. It will be discussed with the Heads of Study. But TKR would like input from the Study Board as to whether there should be a fixed or a flexible deadline.

Two options could therefore be considered:

1. Fixed deadline followed by deregistration of students who have not submitted a form for preapproval.
A strict deadline would be useful for follow-up purposes, for example 15 September or 1 November.
2. Flexible deadline, which is not strictly binding, but without the option of deregistration. Meaning that if the student does not submit before the exam – the student is registered as “absent”. In other programmes, deadlines are more flexible (e.g. “before the project begins” or “three months before the project begins”).

If the administration should be able to deregistered students due to failure to submit, this must be specified in the course description and approved by the Study Board, and a fixed deadline will be necessary.

Furthermore, TKR would like permission to add in the curriculum that it should not be possible to register for both the ISA on 2,5 and 5 ECTS.

Action Points:

The Study Board discusses the question about fixed or flexible deadline and deregistration. The Study Board decides if the addition to the curriculum can be accepted.

**6. Applications from
students (§ 18,
Subsection 4, no. 4)**

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>