



Welcome

Introduction to the study programme and faculty

by the Administration and Academic Student Advisors

What is an academic student advisor?



Study Administration Faculty of Business and Social Sciences



**Student Guidance Service
at BSS**



**Course description and
exam planning**



**Study Board
Secretariat**

Student Guidance Service at BSS

- Structure of the programmes
- Content and opportunities
- Framework and rules
- Application to the Study Board
- Study environment
- Timetable and examination
- Administrative rules at SAMF
- Where to go if you have questions



SPOC



6550 2290



10-14

Help us helping you
Contact us in good time

**We have
confidentiality**



What is today's agenda?

1. Programme structure
2. Framework and rules
3. Study environment
4. Help and guidance



Programme structure

- **First semester**
- **Course registration**

2. semester

- Courses incl. exams
- 20.-30. November

Student Self-Service

- sso.sdu.dk

4. Semester	Master's Thesis 30 ECTS		
3. Semester	Electives or Study abroad 30 ECTS		
2. Semester	Course 10 ECTS	Course 10 ECTS	Course 10 ECTS
1. Semester	Course 10 ECTS	Course 10 ECTS	Course 10 ECTS

Framework and rules

Maximum Period of Study

MA

Standard time
Typically 2 år

+ ½
year

Active Enrolment Requirements

You must pass at least one exam each year

OBS – There are special rules for SU

Are you unable to live up to the rules?

Unusual
conditions must
be documented.

You can apply for dispensation

Get help at the Student Guidance Service
at BSS

Study Board

What does a Study Board do?

- Development of courses and programmes
- Development and evaluation of teaching
- Approval of course descriptions and examination plan
- Dispensation and credit transfer applications from students

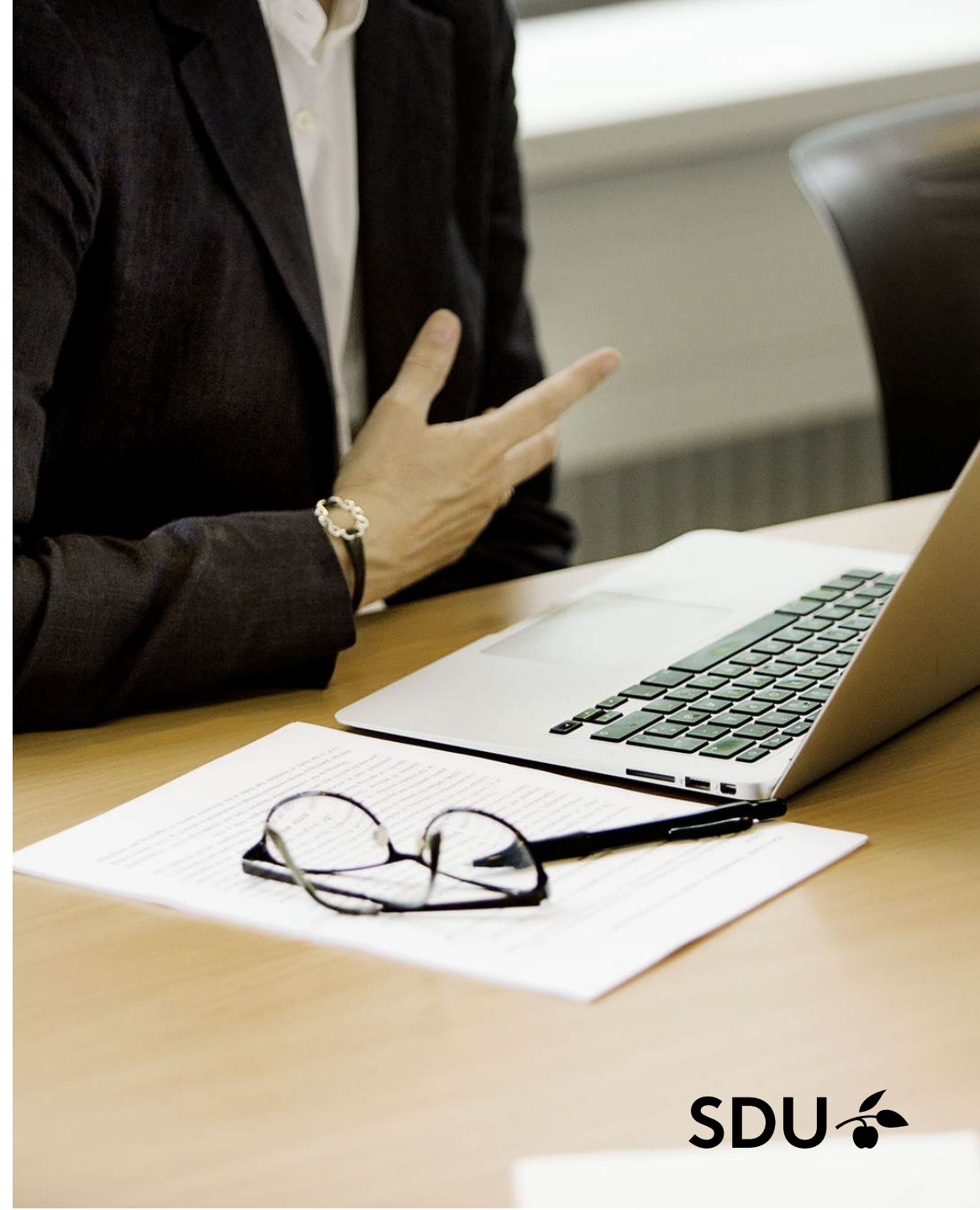
Who is in the Study Board?

Teachers and students.

Study Board members has confidentiality

You can be in the Study Board too

There is election once every year





Søg



Log ind



English



Menu

Menu ✕

- | | | | |
|--------------------------|---|--------------------------|---|
| → Study start | + | → Applications and forms | + |
| → What do you do if ...? | | → Career paths | + |
| → Programme structure | + | → Guidance and support | + |
| → Courses and schedule | + | → Library | + |
| → Examination | + | → Study Board | + |
| → Bachelor project | | → Contact | |



itslearning

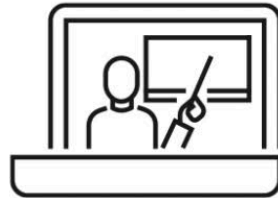
Get an overview of your courses, see what to do when and find course material, literature, etc. This is also where you can collaborate and communicate with both teachers and fellow students.

→ Login

Examination



Get ready for the exam: Here is your exam plan, get a handle on the exam rules and find the Digital Exam, where you see and hand in your written exam assignments



Examination

Digital exam

Get an overview of your exams and hand in exam answers in the Digital Exam.

- [Read more about digital exam](#)
- [Log in to Digital Exam](#)

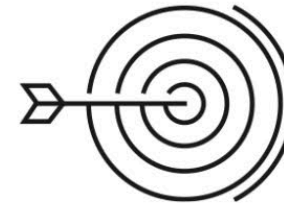


See when the exam is

Examination plan

There are often changes in the exam schedule, so always check your exam time in the exam schedule on this page and on the Digital Exam.

- [See your exam schedule](#)



Know your exam and exam rules

Facts and rules about the exam

Get ready for the exam, understand your exam, see what to do if, for example, you fail, get sick, etc.

- [Exam rules and good advice](#)
- [Get ready for examination](#)

Examination and rules

Examination periods:

Autumn: December /
January

Spring: May/June

Examination forms

Oral
examination

Written
examination

Take-home
examination

Term paper

**You have 3 attempts to pass your
course**



Cheating has serious consequences!

→ Plagiarism

- You did not make the examination paper/assignment yourself (completely or partially)
- You reuse an examination paper/assignment or parts of it
- You use non-allowed aids during the examination
- You do not follow the rules in regard to quoting or references

Expectation from you

- Curiosity
- Independency
- Study intensity

Advice for you

- Talk about what is difficult
- Everything can be difficult in the beginning
- Ask for help



Study environment



BEA

- Association for business students
- Social events
 - Christmas party
 - Pub crawl
 - ...

Student organizations for all at SDU

Climate Garden, Friday Bar, SDU Gaming, RUST, SDU Ski Club, SDU Yoga Club, Erasmus Student Network (ESN), and many more...

Help and guidance

Student Guidance Service at BSS and central guidance opportunities at SDU



Student Guidance Service at BSS

Help and guidance on your study programme



The General Student counselling at SDU



SPS – Special Needs Support at SDU



Career guidance at SDU



SDU Elite



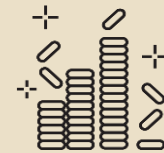
SDU International at SDU



Admission office at SDU



Psychological counselling at SDU



SU office at SDU



The Student priest at SDU



Book a Librarian at SDU

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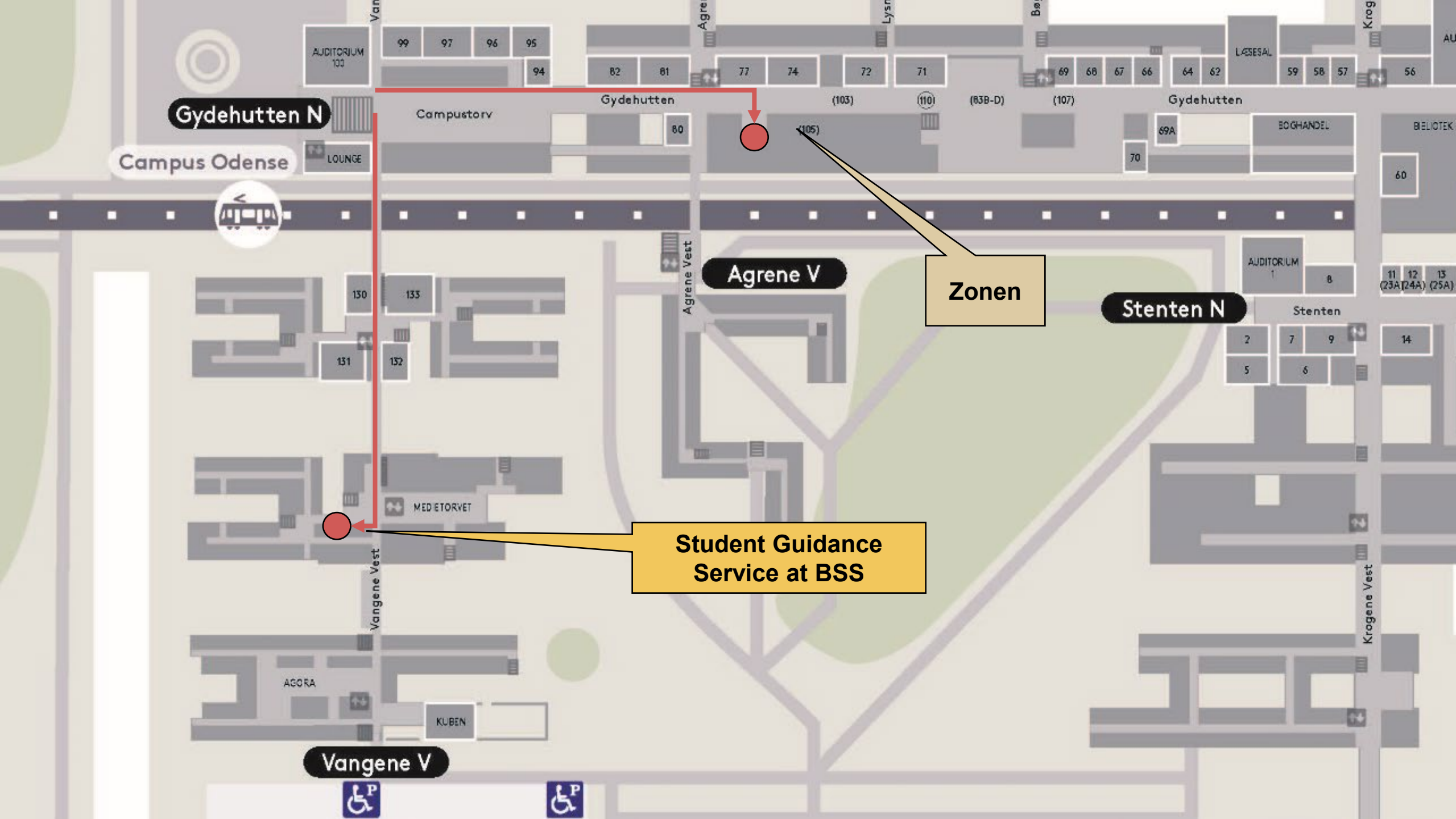
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Gydehutzen N

Campus Odense



Agrene V

Zonen

Stenten N

Student Guidance Service at BSS

Vangene V



Keep yourself updated every day



**Studentmail
@student.sdu.dk**



Itslearning



MitSDU(MySDU)



**Thank you for
your attention**