

Curriculum for The Master of Social Science in International Security and Law

(Cand.soc. i international sikkerhed og folkeret)

Curriculum for the Master of Social Science in International Security and Law

This curriculum has been prepared under powers conferred by

- The Ministry of Science, Technology and Innovation's Ministerial Order No. 814 of 29 June 2010 on Bachelor and Master's Programmes (candidatus) at Universities (the Education Order) as amended.
- The Ministry of Science, Technology and Innovations' Ministerial Order No. 857 of 1 July 2010 on University Examinations and Grading (the Examination Order) as amended.
- The Ministry of Science, Technology and Innovation's Ministerial Order No. 250 of 15 March 2007 on Grading Scale and Other Forms of Assessment of University Education (the Grading Scale order) as amended.

This education is attached to the Academic Study Board of Political Science and Public Management
This education is attached to the external examiners of Political science and social sciences studies of University of Copenhagen, Aarhus and Southern Denmark.

The Academic Study Board may, when justified by exceptional circumstances, grant an exemption from the curriculum rules that is determined solely by the University.

Relevant extract from the Ministerial Orders including references to the sections is in the curriculum written in italic but it is recommended also to read the complete Ministerial Orders.

The curriculum applies to students commencing the Master's programme as from September 1th 2011

The curriculum was approved on the 15th of February 2011 by the Study Board of Political Science and Public Management and on 7th of March 2011 by the Dean of the Faculty of Social Sciences.

The curriculum is changed:

Section: 4.3.1.

The curriculum was approved on the 28th of October 2011 by the Study Board of Political Science and Public Management and on 3rd November 2011 by the Dean of the Faculty of Social Sciences.

Curriculum for the Master of Social Science in International Security and Law

Content

1. THE OVERALL PURPOSE OF THE STUDY PROGRAMMES.....	4
1.1 COMPETENCY DESCRIPTION FOR THE MASTER'S PROGRAMME	5
2. ORGANISATION, ETC.....	7
2.1 TIME LIMIT FOR THE STUDY PROGRAMMES	7
2.1.1 Rules on active study.....	7
2.2 THE STRUCTURE OF THE STUDY PROGRAMME	7
2.2.1 Modules and course elements.....	8
2.2.2 Course descriptions.....	9
3. ENTRY REQUIREMENTS, ETC.	10
3.1 BACHELOR'S DEGREE IN SOCIAL SCIENCES OR HUMANITIES.....	10
4. MASTER'S PROGRAMME.....	11
4.1 PRESCRIBED ECTS	11
4.2 DESIGNATION	11
4.3 STRUCTURE OF THE EDUCATION	11
4.3.1 Course titles, ECTS, weight and assessment	12
4.3.2 Structure of content	12
4.3.3 The master's thesis.....	13
4.3.4 Project-oriented studies	14
4.3.5 Study Groups.....	14
4.3.6 Seminar	15
4.4 REQUIREMENTS FOR PASSING, ECT.....	15
5. EXAMINATION, ETC.	16
5.1 SYLLABUS DESCRIPTION	16
5.2 ORDINARY EXAMINATION	16
5.3 EXAMINATION CONDITIONS	16
5.4. EXAMINATION LANGUAGE	16
5.5 NUMBER OF EXAMINATION ATTEMPTS	17
5.6 EXAMINATION REGISTRATION AND DEREGISTRATION.....	17
5.7 MAKE-UP EXAMINATION AND RE-EXAMINATION	18
5.8 INTERNAL OR EXTERNAL TESTS	18
5.9 GRADING OR THE PASS/FAIL ASSESSMENT.....	18
5.10 SPELLING AND WRITING SKILLS	18
5.11 EXAMINATION APPEALS, ETC.	19
6. OTHER REGULATIONS.....	20
6.1 TRANSFER OF CREDITS	20
6.2 COMPLAINT	20

1. The overall purpose of the study programmes

Cf. Sections 1 and 2 of the Education Order

Master's programmes are full-time, research-based programmes which provide the student with expertise and methodological skills in one or more subject areas and qualify them to work independently in a professional capacity.

A subject area consists of a discipline or a group of related disciplines in one of the following areas: the humanities, theology, social science, natural science, health science or technical science.

The purpose of master's programme is to:

- *enhance the academic knowledge and skills of the student and strengthen the theoretical and methodological qualifications, competences and level of independence attained at bachelor level,*
- *provide the student with the opportunity to study in depth the advanced academic aspects of disciplines and methods in the subject area(s), including training in academic work and methods, which further develop the student's ability and competences to work in a specialist professional capacity and take part in academic development work, and*
- *qualify the student for further studies, including PhD programmes, cf. ministerial order on PhD programmes and PhD degrees (the PhD ministerial order).*

Cf. Enclosure 1 to the Education Order:

Graduate programme in social science (cand.soc.)

The graduate programme in Social Sciences aims to qualify students to identify and analyze complex social phenomena based on theoretical and methodological knowledge and skills in a multiplicity of academic traditions in order to work in private and public companies, including upper secondary schools.

The programme includes one or more subjects within the social sciences or other fields relevant to social science graduates. Admission to the master assumes that students possess knowledge, expertise and skills equivalent to those acquired through a Bachelor's degree in social sciences. Graduates are entitled Master of Social Sciences. (candidatus / candidata societatis) . In English: Master of Social Sciences in International Security and Law. In Danish: Cand.soc. i international sikkerhed og folkeret. Graduates may acquire teaching skills in upper secondary education under the Act on Postgraduate Teacher Training at upper secondary schools.

The Academic Study Board's additional provision:

Rooted in Political Science and Law, the graduate programme enables the student to work in both public and private organisations that engage in areas of conflict and which for this reason need to assess the dynamics of the conflict, need to identify possible venues of action, and which must be cognizant of repercussions in the international domain.

Curriculum for the Master of Social Science in International Security and Law

1.1 Competency description for the master's programme

A candidate with a Master of Social Science in International Security and Law will in particular gain these qualifications:

Knowledge

The graduate candidate;

- will have the ability to develop cross-disciplinary team work to generate broader and ongoing conflict assessments.
- possess thorough knowledge of top quality international research in the fields of international security and law, in selected fields, based on the highest international research within the subject area.
- is able to understand and, on a scientific basis, reflect on the knowledge of the subject area(s) as well as be able to identify scientific issues.

Skills

- possess analytical skills rooted in Political Science and International Law with a special emphasis on ethical issues.
- have the skills required to occupy central and important positions in these organizations and thus to help prioritise, organise and sustain the organisation's analytical capacity.
- master the scientific methodologies and tools of the subject areas of International Security and Law as well as master general skills related to work within the subject areas.
- is able to evaluate and select among the scientific theories, methodologies, tools and general skills of International Security and Law, and set up, on a scientific basis, new analysis and solution models.
- is able to communicate research-based knowledge and discuss professional and scientific issues with both peers and non-specialists.

Competences

A candidate with a Master of Social Science in International Security and Law will have broad insight into modern international conflicts and possess the methodological and analytical skills to address particular questions and issues in depth and within its proper political, juridical, and ethical context, and has a profile that is indispensable to organisations involved in conflict assessment, management, and resolution;

Furthermore the graduate candidate:

- is able to develop independent and original assessments of conflicts, policy options, and international repercussions.
- has the ability to develop cross-disciplinary team work to generate broader and ongoing conflict assessments.
- is able to manage work situations and developments that are complex, unpredictable and require new solution models.
- can independently initiate and carry out discipline-specific and interdisciplinary collaboration and assume professional responsibility.
- can independently take responsibility for their professional development and specialisation.

Curriculum for the Master of Social Science in International Security and Law

- is trained to engage in and organize analytical teamwork related to complex problems and is capable of initiating such teamwork and maintaining and developing his/her professional competences as an integral part of a career.

2. Organisation, etc.

2.1 Time limit for the study programmes

Cf. section 5 of the Education Order

The University is entitled to stipulate in the curriculum a final deadline after commencement by which the student must complete their bachelor programme.

The Academic Study Board's additional provision:

We refer to the rules on study activities below.

2.1.1 Rules on active study

There is no time limit for finishing the Master's programme, but instead the following rule applies to active study:

A student's enrolment will be brought to an end when the student has not engaged in active study during the last two years, unless otherwise agreed by written agreement between the student and the Academic Study Board. Periods of leave are not included in this period.

Lack of active study is understood as a situation in which the student has not passed a minimum of 60 ECTS points in a continuous period of 2 years.

If a lack of active study is ascertained, the student will be contacted with an offer of counselling and possible support with a view to resuming active study.

If subsequent to the continuous period of two years it is decided to bring enrolment to an end, the student in question is informed of this, as well as of the date of termination of enrolment.

If the student fails to respond to these approaches, or if the student fails to attend the guidance offered, the enrolment will be terminated.

2.2 The structure of the study programme

Cf. Section 6 of the Education Order

The master's programme consists of a number of modules.

A Module is a subject element or a group of subject elements designed to provide the student with a totality of academic qualifications and competencies within a fixed timetable defined in terms of ECTS points and completed with one or more tests during particular examination periods stipulated in the curriculum.

60 ECTS points correspond to one year of full-time study.

Curriculum for the Master of Social Science in International Security and Law

2.2.1 Modules and course elements

The study is composed of 6 core courses, 3 electives, and a thesis. All courses, core courses and electives, each represent 10 ECTS. The thesis represents 30 ECTS.

Core courses are offered by the Department of Political Science and the Department of Law in unison and they make up the first two semesters of the Master's four semesters in total. The core courses of the first semester are open to students of this MA only.

A core course introduces the student key elements in the programme: international relations, international law, historical evolutions and current problems in each domain, and the integration of these domains with ethical and moral issues that form part of modern conflict management.

The core courses are (all 10 ECTS):

- Introduction to International Relations
- Introduction to International Law
- International Order since 1815
- History of the Law of Nations
- New Wars and Conflict
- The Laws of War
- The Ethics of War and Peace

	Courses A	Courses B	Courses C	Courses D	Comments
1st semester	Introduction to International Relations (10 ECTS)	Introduction to International Law (10 ECTS)	International Order since 1815 (10 ECTS)	History of the Law of Nations (10 ECTS)	These core courses are mandatory and open only to students of this MA. Each student must follow three courses, with the combination depending on the individual background: - IR background = courses B-C-D - Law background = courses A-C-D - Other = A-B and C or D
2nd semester	New Wars and Conflict (10 ECTS)	The Laws of War (10 ECTS)	The Ethics of War and Peace (10 ECTS)		These three core courses are mandatory. They are open to students from outside the MA program as well.
3rd semester	International Organizations (10 ECTS)	Prosecution of War Crimes (10 ECTS)	Human security and Building Peace (10 ECTS)		These three electives are on offer in Odense. It is possible to follow other courses either in Odense or elsewhere, if the Study Board approves of the courses/credits. It is possible to replace one elective with a traineeship.
4th semester	Thesis (30 ECTS)				Supervision can be done flexibly, either in Odense or via electronic communication if the student is not in Odense.

Curriculum for the Master of Social Science in International Security and Law

2.2.2 Course descriptions

The course descriptions are part of the curriculum describing the individual subject. Course descriptions and forms of examination are updated twice yearly before teaching in the subject begins. The course descriptions contain information about:

- The Danish and English title of the course.
- The campus town in which the subject is offered.
- The course level (Bachelor or Master degree subject).
- The Academic Study Board with responsibility.
- The Academic Study Board's date of approval.
- The academic staff responsible for the course.
- The responsible department.
- ECTS-points /full-time equivalent.
- Academic prerequisites (recommended but not required).
- The purpose of the course.
- Course matter – central areas.
- Aim of the course.
- Literature.
- Instruction periods (autumn or spring).
- Type of instruction and teaching language.
- Examination schedule.
- Examination conditions (must be fulfilled to sit the exam).
- Form of examination.
- Grading: Internal or external grading. 7-point grading scale or Pass/fail.

The maximum number of examinations after the completion of a course is three, unless the subject is offered again, and the examination form and syllabus will always be the ones currently applying.

Students are only allowed to follow courses included in the Master's degree for which they are enrolled, unless the Study Board has accepted examinations in courses not offered in their own study.

3. Entry requirements, etc.

Cf. Section 9 of the Education Order

Admission to the master's programme requires a relevant bachelor degree or other relevant Danish or foreign qualification at a commensurate level.

Within the framework of the Education Order, the university will stipulate in the curriculum for each master's programme, which bachelor degrees provide admission to the master's programme in question, and what special entry requirements, regarding subjects and their value in terms of ECTS points, the student must have achieved on each bachelor programme in order to be admitted to the master's programme.

The university may admit applicants who do not meet the conditions but who, according to an individual evaluation, have academic qualifications at a commensurate level. The university may require supplementary tests.

As a prerequisite for admission to the master's programme, students must possess knowledge, expertise and skills equivalent to those acquired through a Bachelor's degree in the social sciences.

The Academic Study Board's additional provision:

Students must have a minimum of English language skills to enter the program. According to the Danish Education Order this minimum level is defined as a B-level.

3.1 Bachelor's degree in social sciences or humanities

Access to the MSc in International Security and Law will be granted those who hold a Bachelor degree in one of the Social Sciences, eg:

- Political Science
- Law, Sociology
- Social Science
- Economics
- Sociology

Access to the MSc in International Security and Law will also be granted those who hold a Bachelor degree in History or another bachelor degree from the Humanities deemed of relevance by the Study Board and on a case-by-case basis, to the program. The University may require supplementary exams.

4. Master's programme

4.1 Prescribed ECTS

Cf. Section 17 of the Education Order

A master's programme comprises 120 ECTS points, unless a different value is stipulated for the individual programme.

4.2 Designation

Cf. Section 18 of the Education Order

Successful completion of a master's programme entitles the student to use the title cand. (candidatus/candidate) followed by the Latin title for the individual programme, cf. enclosure 1 to the Education Order. The subject title of the programme is added at the end. The corresponding title in English is Master of Arts (MA) or Master of Science (MSc) followed by the subject title, cf. enclosure 1 to the Education Order, unless another title is laid down in enclosure 1 to the Education Order.

Cf. Enclosure 1 to the Education Order:

Graduates are entitled Master of Social Sciences. (candidatus / candidata societatis) . In English: Master of Social Sciences in International Security and Law. In Danish: Cand.soc. i international sikkerhed og folkeret.

4.3 Structure of the education

Cf. Sections 19 and 20 of the Education Order

A master's programme should be a rounded course that enhances the skills acquired by the student during the bachelor programme and qualify for admission to the PhD education.

The university organises the course of study in a manner that ensures academic coherence and progression. The modular composition of the programmes must ensure that the student is normally able to choose between skill profiles relevant to a variety of professions.

Under the rules stipulated by the university in the curriculum for each programme, the master's programme will include the following:

- 1. Subject elements basic to the programme's particular academic competence and identity corresponding to a minimum of 90 ECTS points. This total must include a thesis worth 30 ECTS point.*
- 2. An elective subject worth a minimum of 10 ECTS points.*

Master's programmes consist of subjects from one or more areas.

Curriculum for the Master of Social Science in International Security and Law

4.3.1 Course titles, ECTS, weight and assessment

The study is composed of 6 core courses, 3 electives, and a thesis.

Course title	ECTS	Weight	Assessment
Constituent compulsory courses:			
Introduction to International Relations *	10	1	Internal evaluation, 7-point scale
Introduction to International Law *	10	1	Internal evaluation, 7-point scale
International Order since 1815*	10	1	External evaluation, 7-point scale
History of the Law of Nations *	10	1	External evaluation, 7-point scale
New Wars and Conflict	10	1	External evaluation, 7-point scale
The Laws of War	10	1	Internal evaluation, 7-point scale
The Ethics of War and Peace	10	1	External evaluation, 7-point scale
Master's thesis	30	3	External evaluation, 7-point scale
Elective subjects:			
International Organizations **	10	1	Internal evaluation, 7-point scale
Prosecution of War Crimes **	10	1	Internal evaluation, 7-point scale
Human security and Building Peace **	10	1	Internal evaluation, 7-point scale
<p>* Each student must follow three courses, with the combination depending on the individual background. See section 2.2.1, pp 8. ** These three electives are on offer in Odense. It is possible to follow other courses either in Odense or elsewhere, if the Study Board approves of the course/credits. It is possible to replace one elective with a traineeship. See section 2.2.1, pp 8.</p>			

4.3.2 Structure of content

The programme consists of one central subject of International Security and Law. This is defined as a bloc of 90 ECTS as defined in section. 4.3.1.

Curriculum for the Master of Social Science in International Security and Law

4.3.3 The master's thesis

Cf. Sections 19 of the Education Order

The master's thesis must document skills in applying academic theory and methods to a specific academic subject. The thesis completes the programme.

Under special circumstances, the university may grant exemption from the rule that the thesis must be the final element in the master's programme.

The university approves the subject matter and stipulates a deadline for submission of the thesis and a plan for supervision of the student. The thesis must be started and handed in within the time of limit laid down in the curriculum for full time programmes.

Is the thesis not handed in within the time limit, the university approves a changed subject matter within the same field and stipulates at the same time a new deadline of three months for submission of the thesis. Is the thesis not handed in within the new time limit, the student may have a third number of examination attempts, cf. The Examination Order.

The Academic Study Board's additional provision:

Topic

The Master's programme concludes with the writing of a thesis that can be rooted in either International Relations or Law but which must be cross-disciplinary and thus combine insights and knowledge from the two fields. The thesis is a major work that must demonstrate independence of thought and analysis. The thesis may not, therefore, incorporate the student's previous written work. The topic of the thesis will be defined in cooperation with a thesis supervisor who must approve of the topic.

The thesis concludes the Master's programme. Only in exceptional cases will the Study Board consider dispensing from this rule.

Extent and group work

A thesis may be written by a group of no more than two students. The individual contributions of each student must be clearly identifiable within the thesis. A thesis by one student must be no more than 80 pages (one page is 2400 characters; the 80 pages are exclusive of cover, list of contents and literature, and appendixes). A thesis by two students must be no more than 140 pages.

Registration

A student and a thesis adviser must fill in a form stating the topic of the thesis and outlining the process of research and writing. Approval by the head of the Study Board is a requirement.

Thesis processing

The thesis must be handed in at the end of the fourth semester of the Master's programme. Two exemptions, each involving a three month extension, can be granted. The thesis must be handed in in four copies. The

Curriculum for the Master of Social Science in International Security and Law

thesis may be written in English or one of the Scandinavian languages (Danish, Norwegian, or Swedish). Evaluation will take place according to the Danish grade scale and with external review.

The thesis should be provided with a summary (in English). The summary should be no more than 2 pages and must be included in the thesis' overall scope of maximum 80/140 pages. If the thesis is written in one of the Scandinavian languages (Danish, Norwegian, or Swedish) the English summary must include an English thesis title that is approved by the supervisor. The content of the summary is included in the overall assessment of the thesis.

If the linguistic clarity and certainty of the thesis is conspicuously bad or remarkably good it can be assigned a direct effect on the evaluation of the thesis. If a student has a documented linguistic or physical disability the Study board can dispense from this provision.

4.3.4 Project-oriented studies

Cf. Section 22 of the Education Order

Under rules stipulated in the curriculum for each programme, the Master's programme may – within the prescribed period of study – contain project-oriented studies, possibly associated with areas outside the university, in Denmark or abroad.

The Academic Study Board's additional provision:

10 ECTS points of the electives may be replaced by a traineeship. A traineeship must at a minimum involve in total 2 months of full-time work in a public or private organisation. Most of the work must be directly related to the themes and focus of the Master's programme.

A traineeship must be preliminarily approved by the Study Board ahead of its commencement. Final Approval will be granted by the Study Board upon the completion of the traineeship and following the Study Board's evaluation of a ten-page report written by the student presenting the trainee experience and its professional relevance.

Another 10 ECTS points of the electives may be replaced by an independent and scholarly analysis written by the student with reference to the experience obtained during the traineeship. This analysis must be the equivalent of a 20-page research paper and meet all the usual requirements of academic work. It must be planned and carried out in coordination with an academic advisor. The Study board will grant these 10 ECTS upon receipt of the academic advisor's approval of the research paper.

4.3.5 Study Groups

A study group may be organized at the University of Southern Denmark during the third semester of the Master's programme. A study group can be initiated by a group of students who seek to work on a particular topic of relevance to the program, and who have sought out the support of one of the Faculty members who must agree to teach and supervise the topic.

Curriculum for the Master of Social Science in International Security and Law

A study group must as a minimum be composed of four students. The study group's topic and curriculum will be defined by the students in cooperation with the faculty member. The faculty member must approve of the study group, and the members of the study group must commit to it in a written application to the Study Board. There are no particular deadlines for the filing of study group applications.

A student can participate in no more than one study group during the Master's programme.

4.3.6 Seminar

A course may be organized around the writing of a major paper by the student. This will be defined in the course syllabus. In a seminar the student must write a 20-page research paper addressing a topic or question of particular relevance to the Master's programme. The course will be organized to support this research and writing, including collective meetings of the course students and individual supervision.

4.4 Requirements for passing, ect.

Cf. Sections 14 – 17 of the Grading Scale Order

A student has passed an examination when he/she achieves the mark 02 or the assessment passed. A passed examination may not be retaken.

If an examination consists of several sub-examinations, the mark for the total examination must be at least 02. If the total examination is passed, sub-examinations marked 00 or -3 cannot be retaken. Even if the total examination is failed, sub-examinations marked 02 or higher cannot be retaken.

It may be determined that two or more examinations must be passed within the same examination term.

It may be determined that two or more exams must be passed with a total average mark. In that case, the average must be at least 2.0 without any rounding up.

It must be determined which marks are included in the total examination result.

It may be determined that the total examination result is expressed by means of an average figure. One decimal must be included in the calculation of the average figure. An examination is passed if the average figure is at least 2.0 without any rounding up and if all examinations assessed as passed/failed have been passed.

If an average is not calculated, all tests included in an examination must be passed.

The Academic Study Board's additional provision:

The student has graduated when he/she has achieved the mark 2 or higher or the assessment passed for each individual course.

5. Examination, etc.

Cf. Section 23 of the Education Order

The following orders govern examinations and the issuing of certificates:

- 1) Ministerial order on university examinations and grading (Examination order).*
- 2) Ministerial order on Grading Scale and Other Forms of Assessment of University Education (Grading Scale order).*

5.1 Syllabus description

Each semester the examination syllabus is published on study homepage www.sdu.dk. The examination syllabus is part of the curriculum. Examination will always be in the most recent syllabus.

5.2 Ordinary examination

As a main rule, ordinary examinations are held in the end of the teaching term, January and June. This will be stated in the respective course descriptions.

5.3 Examination conditions

Examination conditions fulfilled prior to the first ordinary examination should not be repeated in connection with a new examination, if any.

5.4. Examination language

Cf. Section 6 of the Examination Order

Tests are conducted in Danish unless part of the purpose of the test is to document the students' abilities in a foreign language. The tests may be conducted in Swedish and Norwegian instead unless part of the purpose of the test is to document the students' abilities in Danish.

The university may, if circumstances make it possible, allow the student to conduct the test in a foreign language unless the purpose of the test is to document the students' abilities in Danish or in a specific foreign language.

If the course has been taught in a foreign language, the test will be held in that language too unless the purpose of the test is to document the students' abilities in another language. The university may grant exemptions from this rule.

If the programme is offered in English or another foreign language the tests will be conducted in the same language unless the purpose of the test is to document the students' abilities in another language. The university may grant exemption from this rule.

The Academic Study Board's additional provision:

Curriculum for the Master of Social Science in International Security and Law

All courses and examinations will be held in English. Examinations may be held in Danish or one of the other Scandinavian languages if so specified in the course syllabus.

5.5 Number of examination attempts

Cf. Section 13 of the Examination Order

A passed examination may not be retaken, cf. the grading scale order.

The students are entitled to a maximum of three attempts to pass a test, etc. Under special circumstances the university may allow further attempts. The question of academic aptitude must not be included in the evaluation of whether or not circumstances are special.

5.6 Examination registration and deregistration

Cf. Section 14 of the Examination Order

With registration of the student for a subject element, etc. to which one or more examinations are attached, the student is automatically registered for the examination or examinations. The university will at the same time set a deadline for correct deregistration from the examination.

If a student fails to deregister in time, the examination will be regarded as having been started in terms of number of examination attempts.

The university may make an exemption from the deadlines for registration and deregistration in case of unusual circumstances.

The Academic Study Board's additional provision:

Registration for examinations takes place between the 20th and 30th March during the spring semester and 20th and 30th October during the fall semester.

The student can review his/her status at the students' web portal:

<https://sso.sdu.dk/login?service=https%3A%2F%2Fsso.sdu.dk%2Fclient%2Fsb.php> .

It is the responsibility of the student to review his/her status in time and correct possible mistakes in cooperation with the administration. The final date for registration for re-examination or make-up examination will be announced on the study board.

The final date for deregistration is 2 weeks before a written examination takes place, a written assignment is to be submitted, or an oral examination is commenced (i.e. the first day of the oral examinations). This means that if an examination is for example held on a Monday, the final date for withdrawal of registration would be 2 weeks before Monday.

Registration deadlines for re-examination and make-up exams will be published by posting notices on the education home pages.

5.7 Make-up examination and re-examination

Cf. Section 18 of the Examination Order

Students who have sit the ordinary exam but have not passed the test or students who have been ill to the ordinary exam in the autumn term will have the possibility to sit an make-up or re-examination in the same examination term or immediately after, but no later than in February.

Students who have sit the ordinary exam but have not passed the test or students who have been ill to the ordinary exam in the spring term will have the possibility to sit an make-up or re-examination in the same examination term or immediately after, but no later than in August.

Under rules stipulated in the curriculum the form of evaluation of the make-up and re-examination tests – except the bachelor project - can be different from the ordinary examination.

The Academic Study Board's additional provision:

Re-examination (new examination in the same term) is in the autumn semester held in February and in the spring semester in August. The Academic Study Board can decide to hold one more re-examination after the following semester. This will be stated in the respective course descriptions. To participate in a re-examination the student must have participated in the ordinary examination in the same semester. The Study Board can decide to change the evaluation form. This will be announced after registration deadline.

Make-up examinations are granted by the Examination Office on an application accompanied by documentation of the illness. If the application has been accepted the attempt at the ordinary examination will be cancelled. Make-up examinations are held together with the re-examinations, February and August. The Study Board can decide to change the evaluation form. This will be announced after registration deadline.

5.8 Internal or external tests

Cf. Section 20 of the Examination Order

At least 1/3 of a programme's total ECTS-points must be obtained at external tests. External tests must cover the important parts of the programmes, including the bachelor project. This does not, however, apply to credits that have been transferred.

5.9 Grading or the pass/fail assessment

Cf. Section 23 of the Examination Order

The assessment Pass/Fail or Approved/Not approved may only be used for test that account for a maximum of 1/3 of the program's ECTS points. This does not, however, apply to credits that have been transferred.

5.10 Spelling and writing skills

Cf. Section 24 of the Examination Order

When assessing bachelor projects and other major written assignments, as well as their academic content, emphasis should also be placed on the students' spelling and writing skills.

Curriculum for the Master of Social Science in International Security and Law

The university may grant exemptions for students who are able to document a relevant and specific impairment, unless assessing spelling and the ability to formulate oneself are significant objectives of the test.

The Academic Study Board's additional provision:

The assessment of written assignments primarily covers the specialist contents. The student's spelling and formulation ability is to be given limited weight unless there are considerably marked deviations from the usual usage of specialist language. This will especially be the case in major written assignments. Relevant documented disability may result in an exemption from this provision.

5.11 Examination appeals, etc.

Cf. Sections 32 and 35 of the Examination Order

The complainant submits the appeal to the university. Appeals must be submitted in writing and include an explanation of the reasons for the appeal.

Appeals must be submitted within 2 weeks of the complainant being informed of the decision by the assessors. Under special circumstances, the university may grant exemptions.

If decided to re-evaluate a test the examiners will have access to all the files including the written assignment, the paper, the appeal, the statement of the examiners of the ordinary test, the comments of the student who appeal and the decision of the university.

The assessment of a re-evaluation or a new examination can result in a lower mark. The assessment will be announced by the examiners to the university. If the test was written the result will be supported by the examiners' argument. The result cannot be appealed to another administrative authority.

6. Other regulations

6.1 *Transfer of credits*

Cf. Sections 27-29 of the Education Order

Under the ministerial order, successfully completed programme elements equate to corresponding ones at other universities that offer similar programmes under the terms of this order.

The university may, in each individual case, or by laying down general rules, grant approval for successfully completed programme elements covered by the ministerial order to replace programme elements from another programme on same level under this order (credit transfer). The university may also grant approval for successfully completed programme elements from another Danish or foreign programme to replace programme elements at the university under the terms of this order.

Decisions must be made on the basis of an academic evaluation.

When transfer of credits has been either refused or partly refused by the university it can be appealed to the board of appeals for credits according to the ministerial order.

6.2 *Complaint*

Cf. Section 31 of the Education Order

Under terms of the Education order the student may appeal decisions made by the university to the Danish University and Property Agency if the appeal is based on legal issues. The appeal is submitted to the university, which must provide the complainant with a written response and a minimum of one week in which to consider the response. The university submits the appeal to the Danish University and Property Agency along with its statement and any supplementary comments made by the complainant.

The deadline for the submission of appeals is one week from the day when the decision is announced to the complainant.